

January 2016 Payroll Calendar

Paycycle	Paygroup	Pay Period Begin Date	Pay Period End Date	Student Employee Forms Due in Student Employment by 4 p.m.	HR Forms Due by 5 p.m.	e-PAC (Electronic - PAFs) Forms Due Date	Timesheets Due by 10am	Kronos DSO Edit Due by Noon	Paycheck Date
University Biweekly	UBA	12/20/2015	1/2/2016	12/30/2015	12/30/2015	1/3/2016	1/4/2016	1/4/2016	1/8/2016
University Weekly	UWU	12/28/2015	1/3/2016						
Temporary Services	VTS	12/20/2015	1/2/2016						
Home Health Biweekly	HBB	12/27/2015	1/9/2016	1/6/2016	1/6/2016	1/10/2016	1/11/2016	1/11/2016	1/15/2016
Medical Center Biweekly	MBB	12/27/2015	1/9/2016						
University Weekly	UWU	1/4/2016	1/10/2016						
University Biweekly	UBA	1/3/2016	1/16/2016	1/13/2016	1/13/2016	1/17/2016	1/18/2016	1/18/2016	1/22/2016
University Weekly	UWU	1/11/2016	1/17/2016						
Temporary Services	VTS	1/3/2016	1/16/2016						
Home Health Biweekly	HBB	1/10/2016	1/23/2016	1/20/2016	1/20/2016	1/24/2016	1/25/2016	1/25/2016	1/29/2016
Medical Center Biweekly	MBB	1/10/2016	1/23/2016						
University Weekly	UWU	1/18/2016	1/24/2016						
Academic Monthly	AM1	12/16/2015	1/15/2016	1/18/2016	1/18/2016	1/20/2016	N/A	N/A	1/29/2016
Home Health Monthly	HM1	1/1/2016	1/31/2016						
Medical Center Monthly	MM1	1/1/2016	1/31/2016						
Service-Free Stipends	SFS	1/1/2016	1/31/2016						
International Stipends	TEN	1/1/2016	1/31/2016						
University Monthly	UM1	1/1/2016	1/31/2016						

Vanderbilt University is committed to principles of equal opportunity and affirmative action.

HR Express
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 Hours M-F 7:30 - 5:30
 Last Updated: 3/28/16