

View Your Paychecks and W2s

Please Note: The best Internet browser to use with Oracle is **Firefox**.



Log-in to your account in [Oracle Cloud](#). (From the right side of the [Human Resources](#) home page, click on [HR System Links](#).)

Enter your **VUNet ID** and **password**.

When the application opens, click on



A new page will open. You will have several options to choose from:

 <p>Payslips View, print, download and search current and past payslips, which contain gross pay, net pay, taxes and other information.</p>	<p>To access your pay information, click on <i>Payslips</i> to see your most recent pay check and find your pay stubs</p>
 <p>Year-End Documents View, print, download and search year-end documents for current or prior tax years.</p>	<p>To access your W-2 information, click on <i>Year-End Documents</i>.</p>

TO ACCESS YOUR DOCUMENTS

Click the document you want.

- A new window will open on your screen.
- Click **Open with . . .**
- Click **OK**.

That will open your document as a pdf. You can print or save it as you wish.