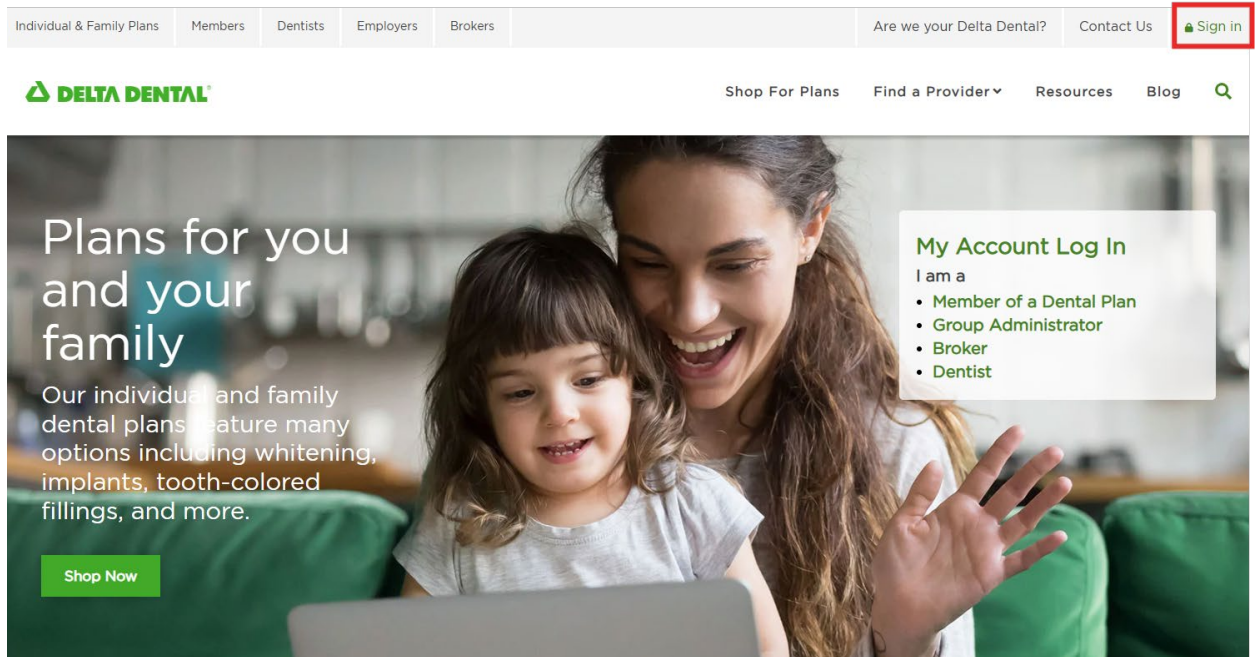
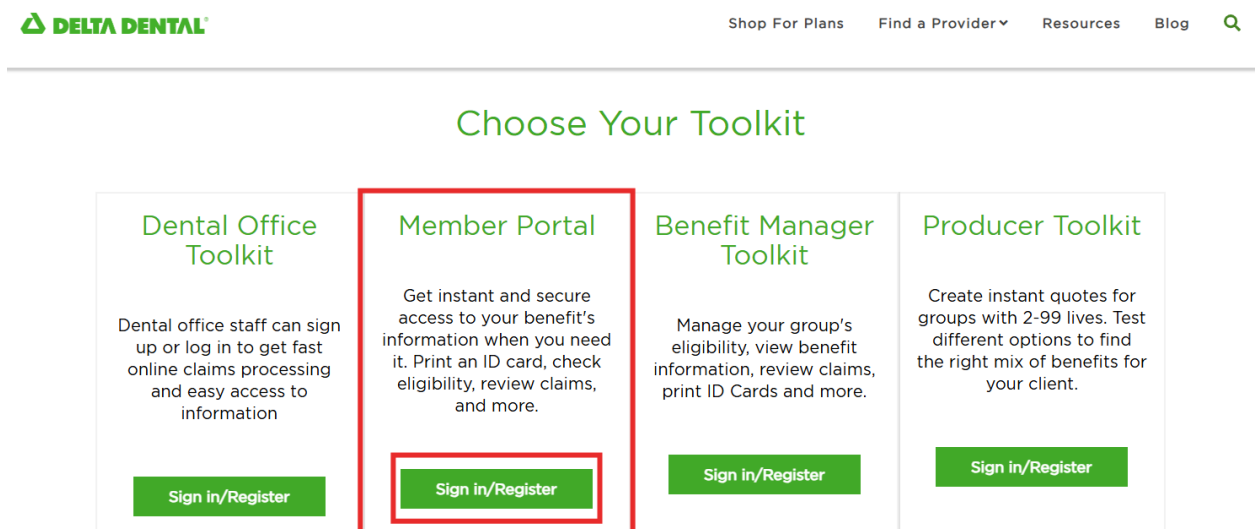


# Vision Insurance Account Set-Up

1. You will need your vision card to create an account with VSP.
2. If you received your card in the mail proceed to step 8. If you have not received your vision card, please follow instructions in step 3.
3. Use the following link to access the Delta Dental website. Here you can access both your vision and dental information, and request cards be mailed to your home address. <https://deltadentaltn.com/> . Click the **“Sign in”** button on the top right corner of the webpage:



4. From here, click **“Sign in/Register”** under the Member Portal option:



5. Click **“Sign Up!”** to create your Delta Dental account:

The screenshot shows the Delta Dental Member Portal sign-up page. On the left, there is a green banner with the Delta Dental logo and the text "Member Portal" and "Don't have an account? Sign up!". On the right, there is a white sign-up form with the Delta Dental logo at the top. The form has a "Username" label and a text input field containing "User name here". Below the input field is a checkbox labeled "Keep me signed in". At the bottom of the form is a green button labeled "NEXT". Below the form is a link that says "Forgot Username?".

6. Fill in required membership information, if your SSN does not work and you have not received your dental card, please reach out to the total rewards team for your member ID, [benefits@vanderbilt.edu](mailto:benefits@vanderbilt.edu)

### Register for a Member Portal account

The screenshot shows a section titled "The Member Portal is where you can:" with a list of seven items, each with a checkmark icon: "Find a Dentist Online", "View & Print ID Card", "Review Explanation of Benefits (EOB)", "View Claims", "Understand Benefits", "Review remaining benefits", and "Make Payments".

The screenshot shows a "Validate Membership" form with the following fields: "First Name" (text input), "Last Name" (text input), "Subscriber Social Security Number or Member ID" (text input with placeholder "Please Enter SSN OR CAID OR DAI"), "Date of Birth" (text input with placeholder "mm/dd/yyyy"), and "Select Member Type" (dropdown menu).

7. Click on the Vision account and then select **“View & Print Member ID Card”**. Write down or save your member ID number as you will need it to register on the VSP website. You can get to the VSP website by clicking the **“DeltaVision Login”** in the center of the home screen or continue to **step 8**.

## Welcome Back!

You have successfully logged in. We found multiple enrollments associated to your account.  
Select the enrollment/plan you wish to view

Enrollment:

Plan	Coverage	Status	Type
DDPTN	Vanderbilt University: Vanderbilt University	Active	Vision
DDPTN	Vanderbilt University: Vanderbilt University	Active	Dental

**DELTA DENTAL** HOME CLAIMS PROVIDERS HELP [User Profile] LOGOUT

## Home

Great news! Member Portal now offers Multi-Factor Authentication (MFA) for enhanced login security! To set up your MFA account, head over to [Privacy & Security](#).

It looks like you have multiple coverages. [SWITCH TO A DIFFERENT COVERAGE](#)

[Redacted] Active

Relationship: Subscriber  
DOB: [Redacted]  
Effective Date: 01/01/2021

**Vanderbilt University**

[DELTAVISION LOGIN](#)

[View Claims](#)

**DELTA DENTAL** **vsp**

VANDERBILT UNIVERSITY  
Member: [Redacted] Member ID: [Redacted]  
Group: [Redacted] Subgroup: [Redacted]  
Effective Date: [Redacted]

[VIEW & PRINT MEMBER ID CARD](#)

**Find A Vision Provider**

[SEARCH](#)

- Use the following link for VSP access: <https://www.vsp.com/>
- Click **“Create an Account”** at the top right of the page, or in the middle of the page.

vsp vision care Members Employers Brokers Gov't Market Solutions [Log In / Create an Account](#) [Choose Language](#)

**Ready to Use Your Vision Benefits?**  
Getting started is easy! Create an account and log in to view your benefits, find an in-network doctor, and schedule an eye exam today.

[Log In](#)



**Find a Doctor**

Maximize your benefits when you visit a Premier Edge location. Find one near you today.

[Search Now](#)



**Individual Vision Plans**

Save up to \$350 annually with affordable VSP Individual Vision Plans that you can customize and buy on your own.

[Shop Plans](#)



**Special Offers**

VSP members have access to over \$3,000 in savings with Exclusive Member Extras.

[View Savings](#)



**Your VSP Account**

Create an account and log in to get information about your vision coverage, access your Member ID Card, and more.

[Create Account](#)

10. Fill in all required fields to create your account. Use your member ID found on your card. If you have not received your card, please log in to the [Delta Dental member portal](#) to view, print.

vsp vision care

[FIND A DOCTOR](#) [BENEFITS](#) [OFFERS](#) [EYEWEAR AND WELLNESS](#) [PLAN OPTIONS](#) [SHOP](#)

### Create An Account

Why create a VSP account?  
Create an account for instant access to your personal benefits information. Check out your coverage, find an eye doctor, see past visits, manage your account, and more.

To create a vsp.com account, you must be the primary VSP subscriber that is eligible for benefits. Once the account is created, you have access to coverage details for you and your dependents. If your covered dependents wish to access their benefit information online, you will need to provide them with your username and password. If you are in open enrollment, recently changed employers, or signed up for a VSP Individual Plan, your account may not be accessible until you are eligible for benefits.

**SSN or Member ID**

OR

Please enter the last 4 digits of the primary member's social security number OR their member ID number. If your employer, health plan, or VSP Individual Plan has provided you an identification number, please use this as your member ID number. (If letters are in the ID number, please be sure to capitalize the letters. Ex: NCC)

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**Primary Member Information**

Text and data rates may apply.

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**Username and Password**

Your password must be at least 8 characters long and include at least 3 of the 4 elements:

- An uppercase letter
- A lowercase letter
- A number
- A special character

11. Once logged in you will have access to find a provider, learn more about your vision benefits, access claims history, and view special offers.