

Opt-Out Instructions – Annual Increase Program

To opt out of the programs to automatically increase your retirement savings, you may visit [NetBenefits®](#) at any time during the year and make changes by selecting Manage contributions on the home page, or you may use the NetBenefits app. In order to not have any contributions take from your October paycheck due to these programs, you need to take action by October 6 in order to keep your current contribution rate the same. To opt out, follow these steps:

From the NetBenefits website.

1. Visit the [NetBenefits®](#) website.
2. On the home page there are two ways to navigate to the contribution change screen. You may either select Accounts & Benefits, and then click on Manage contributions, or you can go to the Take Action menu on the homepage and select Manage contributions.
3. Once on the Manage contributions page, select Annual Increase Program.
4. Once there, select Unenrolling from Annual Increase Program and click on Change Annual Increase Election.
5. On the confirmation page, click Submit. Fidelity will send you an email confirming your election changes.

Home Accounts & Benefits Plan & Learn

VANDERBILT 403B (59208)

Summary **Contributions** Investments Withdrawals Rollovers

Contribution Amount

Manage Your Contribution Amount

- [Contribution Amount](#)
View or update the amount you contribute to your retirement savings plan.
[Why should I contribute to my retirement savings plan?](#)
- [Annual Increase Program](#)
Change the amount or timing of your automatic annual Contribution Amount election increase.
[What is the Annual Increase Program?](#)
- [Roll money into your retirement savings](#)
Learn more about consolidating your retirement accounts.
[What is a rollover?](#)

Tools & Calculators

- [Take-Home Pay Calculator](#)
How will your pre-tax contributions affect your take-home pay?
- [Contribution Calculator](#)
Can even a small contribution make a difference?

Questions? Call (800) 343-0860

© 1996-2024 FMR LLC

Desired Election

Enter amount of increase with the date that you want the increase to take effect each year, or choose unenroll.

[How does my Annual Increase Election get applied?](#)

Change my Annual Increase Election
Automatically increase my contribution amount by
1.00% every year on October 7

Unenrolling from Annual Increase Program

The Plan's Annual Increase Program has a contribution cap of 7%. This cap can be removed to allow your annual increases to continue until you make a change or reach the Plan's maximum contribution amount.

[What is the Annual Increase Program Contribution cap?](#)

Remove Annual Increase Program Contribution cap and continue annual increases.

[Change Annual Increase Election](#)

Opt-Out Instructions – Auto Advance

To opt out of the programs to automatically increase your retirement savings, you may visit [NetBenefits®](#) at any time during the year and make changes by selecting Manage contributions on the home page, or you may use the NetBenefits app. In order to not have any contributions take from your October paycheck due to these programs, you need to take action by October 6 in order to keep your current contribution rate the same. To opt out, follow these steps:

From the NetBenefits website.

6. Visit the [NetBenefits®](#) website.
7. On the home page there are two ways to navigate to the contribution change screen. You may either select Accounts & Benefits, and then click on Manage contributions, or you can go to the Take Action menu on the homepage and select Manage contributions.
8. Once on the Manage contributions page, select Manage your contribution amount.
9. Once there, enter your desired contribution amount in the voluntary pretax box or the voluntary Roth box, then click Save Contribution Amount.
10. On the confirmation page, click Submit. Fidelity will send you an email confirming your election changes.

VANDERBILT UNIVERSITY

Retirement savings

Health savings account

Popular tasks

Retirement savings

[Manage contributions](#)

[Manage investments](#)

Take action



[Manage contributions](#)



[Manage investments](#)



[View your statements](#)



[Take a withdrawal](#)

VANDERBILT 403B (59208)

Summary

Contributions

Investments

Contribution Amount

[Manage Your Contribution Amount](#)

[Contribution Amount](#)

View or update the amount you contribute to your retirement savings plan.

[Why should I contribute to my retirement savings plan?](#)

Contribution Amount	
VOLUNTARY PRETAX DEFERRAL	
Current Election	3 %
Desired Election	<input type="text" value="3"/> %
<small>(1% to 100% in increments of 1%)</small>	
VOLUNTARY ROTH DEFERRAL	
Current Election	3 %
Desired Election	<input type="text" value="3"/> %
<small>(1% to 100% in increments of 1%)</small>	
Contribution Amount Total	
Current Election	6 %
Desired Election	6 %
<small>(1% to 100%)</small>	

[Change Contribution Amount](#)

When you click Submit, a confirmation page will be displayed, which you may print and save for your records.

[Previous](#)

[Submit](#)

[✕ Cancel Changes to Contribution Amount](#)

Questions? Call (800) 343-0860

From the NetBenefits app

1. Open your NetBenefits app.
2. Select Change contributions from the Take action menu on the home page.
3. Click on Update in the Contributions section.
4. Change the contribution rate to your desired amount and click on Save changes. Fidelity will send you a confirmation of your election change.