



January HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
1 2025 Weekly	12/23/24	12/29/24	1/3/25	12/27/23	Noon- 12/30/24
2 2025 Weekly	12/30/24	1/5/25	1/10/25	1/3/24	Noon- 1/6/25
3 2025 Weekly	1/6/25	1/12/25	1/17/25	1/10/24	Noon- 1/13/25
4 2025 Weekly	1/13/25	1/19/25	1/24/25	1/17/24	10am- 1/21/25**
5 2025 Weekly	1/20/25	1/26/25	1/31/25	1/24/24	Noon- 1/27/25
1 2025 Biweekly	12/22/24	1/4/25	1/10/25	1/3/25	Noon- 1/6/25
2 2025 Biweekly	1/5/25	1/18/25	1/24/25	1/17/25	10am- 1/21/25**
1 2025 Monthly	1/1/25	1/31/25	1/31/25	1/18/25	N/A
1 2025 Academic Monthly	12/16/24	1/15/25	1/31/25	1/18/25	N/A
Off Cycle	N/A	N/A	1/17/2025	Noon- 1/15/25	Noon- 1/15/25
Off Cycle			1/31/2025	Noon- 1/29/25	Noon- 1/29/25

* moved due to MLK day



February HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
6 2025 Weekly	1/27/25	2/2/25	2/7/25	1/31/25	Noon- 2/3/25
7 2025 Weekly	2/3/25	2/9/25	2/14/25	2/7/25	Noon- 2/10/25
8 2025 Weekly	2/10/25	2/16/25	2/21/25	2/14/25	Noon- 2/17/25
9 2025 Weekly	2/17/25	2/23/25	2/28/25	2/21/25	Noon- 2/24/25
3 2025 Biweekly	1/19/25	2/1/25	2/7/25	1/31/25	Noon- 2/3/25
4 2025 Biweekly	2/2/25	2/15/25	2/21/25	2/14/25	Noon- 2/17/25
2 2025 Monthly	2/1/25	2/28/25	2/28/25	2/18/25	N/A
2 2025 Academic Monthly	1/16/25	2/15/25	2/28/25	2/18/25	N/A
Off Cycle			2/14/2025	Noon- 2/12/25	Noon- 2/12/25
Off Cycle	N/A	N/A	2/28/2025	Noon- 2/26/25	Noon- 2/26/25



March HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
10 2025 Weekly	2/24/25	3/2/25	3/7/25	2/28/25	Noon- 3/3/25
11 2025 Weekly	3/3/25	3/9/25	3/14/25	3/7/25	Noon-3/10/25
12 2025 Weekly	3/10/25	3/16/25	3/21/25	3/14/25	Noon- 3/17/25
13 2025 Weekly	3/17/25	3/23/25	3/28/25	3/21/25	Noon- 3/24/25
5 2025 Biweekly	2/16/25	3/1/25	3/7/25	2/28/25	Noon- 3/3/25
6 2025 Biweekly	3/2/25	3/15/25	3/21/25	3/14/25	Noon- 3/17/25
3 2025 Monthly	3/1/25	3/31/25	3/31/25	3/18/25	N/A
3 2025 Academic Monthly	2/16/25	3/15/25	3/31/25	3/18/25	N/A
Off Cycle			3/14/25	Noon- 3/12/25	Noon- 3/12/25
Off Cycle	N/A	N/A	3/28/25	Noon-3/26/25	Noon-3/26/25



April HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
14 2025 Weekly	3/24/25	3/30/25	4/4/25	3/28/25	Noon- 3/31/25
15 2025 Weekly	3/31/25	4/6/25	4/11/25	4/4/25	Noon- 4/7/25
16 2025 Weekly	4/7/25	4/13/25	4/18/25	4/11/25	Noon- 4/14/25
17 2025 Weekly	4/14/25	4/20/25	4/25/25	4/18/25	Noon- 4/21/25
7 2025 Biweekly	3/16/25	3/29/25	4/4/25	3/28/25	Noon- 3/31/25
8 2025 Biweekly	3/30/25	4/12/25	4/18/25	4/11/25	Noon- 4/14/25
4 2025 Monthly	4/1/25	4/30/25	4/30/25	4/18/25	N/A
4 2025 Academic Monthly	3/16/25	4/15/25	4/30/25	4/18/25	N/A
Off Cycle			4/11/25	Noon- 4/9/25	Noon- 4/9/25
Off Cycle	N/A	N/A	4/18/25	Noon- 4/23/25	Noon- 4/23/25



May HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
18 2025 Weekly	4/21/25	4/27/25	5/2/25	4/25/25	Noon- 4/28/25
19 2025 Weekly	4/28/25	5/4/25	5/9/25	5/2/25	Noon- 5/5/25
20 2025 Weekly	5/5/25	5/11/25	5/16/25	5/9/25	Noon- 5/12/25
21 2025 Weekly	5/12/25	5/18/25	5/23/25	5/16/25	Noon- 5/19/25
22 2025 Weekly	5/19/25	5/25/25	5/30/25	5/23/25	10am - 5/27/25*
9 2025 Biweekly	4/13/25	4/26/25	5/2/25	4/25/25	Noon- 4/28/25
10 2025 Biweekly	4/27/25	5/10/25	5/16/25	5/9/25	Noon- 5/12/25
11 2025 Biweekly	5/11/25	5/24/25	5/30/25	5/23/25	10am - 5/27/25*
5 2025 Monthly	5/1/25	5/31/25	5/30/25	5/18/25	N/A
5 2025 Academic Monthly	4/16/25	5/15/25	5/30/25	5/18/25	N/A
Off Cycle	N/A	N/A	5/9/25	Noon- 5/7/25	Noon- 5/7/25
Off Cycle	N/A	N/A	5/23/25	Noon- 5/21/25	Noon- 5/21/25

*moved due to Memorial Day holiday



June HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
23 2025 Weekly	5/26/25	6/1/25	6/6/25	5/30/25	Noon- 6/2/25
24 2025 Weekly	6/2/25	6/8/25	6/13/25	6/6/25	Noon- 6/9/25
25 2025 Weekly	6/9/25	6/15/25	6/20/25	6/13/25	Noon- 6/16/25
26 2025 Weekly	6/16/25	6/22/25	6/27/25	6/20/25	Noon- 6/23/25
12 2025 Biweekly	5/25/25	6/7/25	6/13/25	6/6/25	Noon- 6/9/25
13 2025 Biweekly	6/8/25	6/21/25	6/27/25	6/20/25	Noon- 6/23/25
6 2025 Monthly	6/1/25	6/30/25	6/30/25	6/18/25	N/A
6 2025 Academic Monthly	5/16/25	6/15/25	6/30/25	6/18/25	N/A
Off Cycle	N/A	N/A	6/6/25	Noon- 6/4/25	Noon- 6/4/25
Off Cycle			6/20/25	Noon- 6/17/25*	Noon- 6/17/25*

*moved due to Juneteenth Holiday



July HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
27 2025 Weekly	6/23/25	6/29/25	7/3/25	6/27/25	Noon- 6/30/25
28 2025 Weekly	6/30/25	7/6/25	7/11/25	7/4/25	Noon- 7/7/25
29 2025 Weekly	7/7/25	7/13/25	7/18/25	7/11/25	Noon- 7/14/25
30 2025 Weekly	7/14/25	7/20/25	7/25/25	7/18/25	Noon- 7/21/25
14 2025 Biweekly	6/22/25	7/5/25	7/11/25	7/4/25	Noon- 7/7/25
15 2025 Biweekly	7/6/25	7/19/25	7/25/25	7/18/25	Noon- 7/21/25
7 2025 Monthly	7/1/25	7/31/25	7/31/25	7/18/25	N/A
7 2025 Academic Monthly	6/16/25	7/15/25	7/31/25	7/18/25	N/A
Off Cycle			7/3/25	Noon-7/1/25*	Noon-7/1/25*
Off Cycle	N/A	N/A	7/18/25	Noon-7/16/25	Noon-7/16/25

*moved due to Independence Day Holiday



August HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
31 2025 Weekly	7/21/25	7/27/25	8/1/25	7/25/25	Noon- 7/28/25
32 2025 Weekly	7/28/25	8/3/25	8/8/25	8/1/25	Noon- 8/4/25
33 2025 Weekly	8/4/25	8/10/25	8/15/25	8/8/25	Noon- 8/11/25
34 2025 Weekly	8/11/25	8/17/25	8/22/25	8/15/25	Noon- 8/18/25
35 2025 Weekly	8/18/25	8/24/25	8/29/25	8/22/25	Noon- 8/25/25
16 2025 Biweekly	7/20/25	8/2/25	8/8/25	8/1/25	Noon- 8/4/25
17 2025 Biweekly	8/3/25	8/16/25	8/22/25	8/15/25	Noon- 8/18/25
8 2025 Monthly	8/1/25	8/31/25	8/29/25	8/18/25	N/A
8 2025 Academic Monthly	7/16/25	8/15/25	8/29/25	8/18/25	N/A
Off Cycle			8/1/25	Noon- 7/30/25	Noon- 7/30/25
Off Cycle	N/A	N/A	8/15/25	Noon- 8/13/25	Noon- 8/13/25
Off Cycle			8/29/25	Noon- 8/27/25	Noon- 8/27/25



September HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
36 2025 Weekly	8/25/25	8/31/25	9/5/25	8/29/25	10am- 9/2/25*
37 2025 Weekly	9/1/25	9/7/25	9/12/25	9/5/25	Noon- 9/8/25
38 2025 Weekly	9/8/25	9/14/25	9/19/25	9/12/25	Noon- 9/15/25
39 2025 Weekly	9/15/25	9/21/25	9/26/25	9/19/25	Noon- 9/22/25
18 2025 Biweekly	8/17/25	8/30/25	9/5/25	8/29/25	10am- 9/2/25*
19 2025 Biweekly	8/31/25	9/13/25	9/19/25	9/12/25	Noon- 9/15/25
9 2025 Monthly	9/1/25	9/30/25	9/30/25	9/18/25	N/A
9 2025 Academic Monthly	8/16/25	9/15/25	9/30/25	9/18/25	N/A
Off Cycle			9/12/25	Noon- 9/10/25	Noon- 9/10/25
Off Cycle	N/A	N/A	9/26/25	Noon-9/24/25	Noon-9/24/25

* moved due to Labor Day holiday



October HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
40 2025 Weekly	9/22/25	9/28/25	10/3/25	9/26/25	Noon- 9/29/25
41 2025 Weekly	9/29/25	10/5/25	10/10/25	10/3/25	Noon- 10/6/25
42 2025 Weekly	10/6/25	10/12/25	10/17/25	10/10/25	Noon- 10/13/25
43 2025 Weekly	10/13/25	10/19/25	10/24/25	10/17/25	Noon- 10/20/25
44 2025 Weekly	10/20/25	10/26/25	10/31/25	10/24/25	Noon- 10/27/25
20 2025 Biweekly	9/14/25	9/27/25	10/3/25	9/26/25	Noon- 9/29/25
21 2025 Biweekly	9/28/25	10/11/25	10/17/25	10/10/25	Noon- 10/13/25
22 2025 Biweekly	10/12/25	10/25/25	10/31/25	10/24/25	Noon- 10/27/25
10 2025 Monthly	10/1/25	10/31/25	10/31/25	10/18/25	N/A
10 2025 Academic Monthly	9/16/25	10/15/25	10/31/25	10/18/25	N/A
Off Cycle	N/A	N/A	10/10/25	Noon-10/8/25	Noon-10/8/25
Off Cycle			10/24/25	Noon-10/22/25	Noon-10/22/25



November HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
45 2025 Weekly	10/27/25	11/2/25	11/7/25	10/31/25	Noon- 11/3/25
46 2025 Weekly	11/3/25	11/9/25	11/14/25	11/7/25	Noon- 11/12/25
47 2025 Weekly	11/10/25	11/16/25	11/21/25	11/14/25	Noon- 11/19/25
48 2025 Weekly	11/17/25	11/23/25	11/28/25	11/21/25	10am- 11/24/25*
23 2025 Biweekly	10/26/25	11/8/25	11/14/25	11/7/25	Noon- 11/12/25
24 2025 Biweekly	11/9/25	11/22/25	11/28/25	11/21/25	10am- 11/24/25*
11 2025 Monthly	11/1/25	11/30/25	11/28/25	11/18/25	N/A
11 2025 Academic Monthly	10/16/25	11/15/25	11/28/25	11/18/25	N/A
Off Cycle	N/A	N/A	11/7/25	Noon- 11/5/25	Noon- 11/5/25
Off Cycle	N/A	N/A	11/21/25	Noon- 11/19/25	Noon- 11/19/25

* moved due to Thanksgiving holiday



December HR/Payroll Calendar

Payroll	Pay Period Begin Date	Pay Period End Date	Paycheck Date	HCM Transaction Cutoff	Time Card Due
49 2025 Weekly	11/24/25	11/30/25	12/5/25	11/28/25	Noon- 12/1/25
50 2025 Weekly	12/1/25	12/7/25	12/12/25	12/5/25	Noon- 12/8/25
51 2025 Weekly	12/8/25	12/14/25	12/19/25	12/12/25	Noon- 12/15/25
52 2025 Weekly	12/15/25	12/21/25	12/26/25	12/19/25	10am- 12/22/25*
25 2025 Biweekly	11/23/25	12/6/25	12/12/25	12/5/25	Noon- 12/8/25
26 2025 Biweekly	12/7/25	12/20/25	12/26/25	12/19/25	10am- 12/22/25*
12 2025 Monthly	12/1/25	12/31/25	12/31/25	12/17/2025*	N/A
12 2025 Academic Monthly	11/16/25	12/15/25	12/31/25	12/17/2025*	N/A
Off Cycle	N/A	N/A	12/5/25	Noon- 12/3/25	Noon- 12/3/25
Off Cycle	N/A	N/A	12/19/25	Noon- 12/17/25	Noon- 12/17/25

* moved due to Winter Break