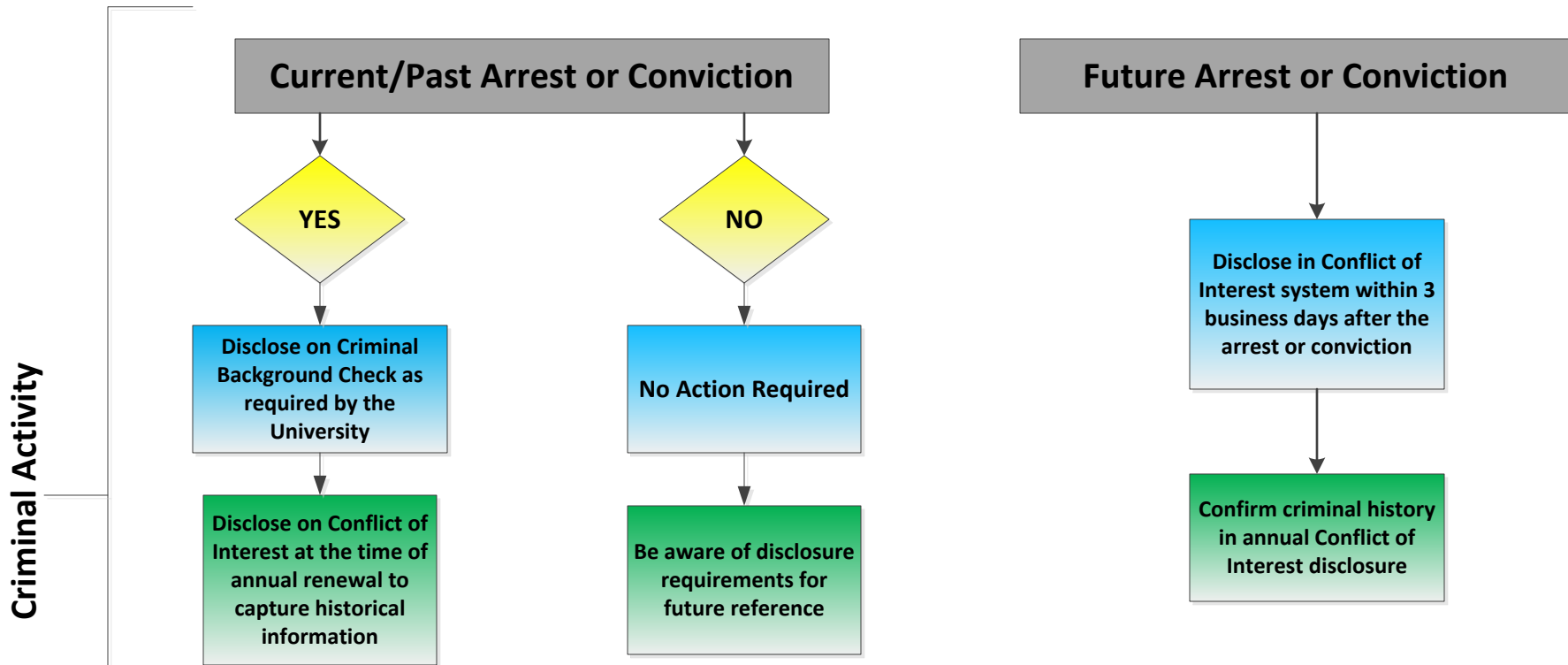


Criminal Background Disclosure

What do I need to know?



Remember requirements for any future arrest or conviction

- Disclose in the conflict of interest system within 3 business days
<https://webapp.mis.vanderbilt.edu/coi/>

What happens after a disclosure

Vanderbilt considers the nature and circumstances of the situation in relation to your job at Vanderbilt in compliance with applicable laws. If there are concerns, you will be contacted to provide additional information.

Resources

The disclosure requirement is set forth in the Progressive Discipline Policy and your HR Consultant is available to answer any questions. Failure to disclose pending charges or convictions may result in disciplinary action.

Review Process