

Welfare Benefit Plan

Appendix A

APPENDIX A

COMPONENT BENEFIT PROGRAMS PROVIDED UNDER WELFARE BENEFIT PLAN

Effective as of January 1, 2017

The underlying Component Benefit Programs that are maintained by Vanderbilt University under this Plan are listed in the first column below; a general description of such benefits is listed in the second column below; any associated Coverage Documents relating to such benefits that are officially cross-referenced and incorporated in this Plan are listed in the third column below (e.g., separate plan documents, descriptions of benefits, certificates of insurance, insurance policies, TPA/ASO agreements, etc.); the policy or contract identification number along with the contact information of any insurer or service provider are listed in the fourth column below; and a basic summary of the eligibility provisions of such benefits are listed in the remaining columns below.

“Fully Benefits-Eligible Employee” means regular and term employees regularly scheduled to work 30 hours or more per week.

“Partially Benefits-Eligible Employee” means:

- Regular and term exempt faculty working part-time schedules (less than 30 hours per week/less than 75% of full time)
- Regular and term exempt and non-exempt employees who are regularly scheduled to work at least 20 but less than 30 hours per week
- Temporary employees, such as VTS and flex employees, who work 30 hours per week or more on average, within a 12-month period
- Student workers, including graduate teaching and research assistants; professional students; and undergraduate student workers, who work 30 hours per week or more within a 12-month period (although students need prior approval to work such hours; may already have other coverage, and should consider carefully before electing employee healthcare, even if eligible)

Underlying Welfare Benefit	General Description of Benefits Provided	Associated Coverage Documents	Policy Number, Contact Information of Insurer or Service Provider (if applicable)	Employee Eligibility Classification	Employee Eligibility Effective Date
Medical Benefits	Self-insured medical benefits	Evidence of Coverage Summary Plan Description	<p>Claims Administrator: Aetna P.O. Box 14549 Lexington, KY 40512-4549 1-800-743-0910 Contract No. 811338 www.aetna.com</p> <p>Third Party Administrator: Prescription Drug Benefit Navitus Health Solutions, LLC 999 Fourier Drive Madison, WI 53717 1-866-333-2757 www.navitus.com</p>	Fully Benefits-Eligible employees Partially Benefits-Eligible employees	Hire date
Medical & Pharmacy	Fully-Insured medical benefits-Aetna International Plan (JIT visa only employees)		<p>Aetna International PO Box 981543 EI Paso, TX 79998-1543 800-475-8751 www.aetnainternational.com</p>	Fully Benefits- JIT Eligible employees Partially Benefits- JIT Eligible Employees	Hire date

Dental Benefits	Fully insured medical benefits	Certificate of Coverage	Contract No. 7831 Delta Dental of Tennessee 240 Venture Circle Nashville, TN 37228 615-255-3175 www.deltadentalTN.com	Fully Benefits-Eligible employees	Hire date

Underlying Welfare Benefit	General Description of Benefits Provided	Associated Coverage Documents	Policy Number, Contact Information of Insurer or Service Provider (if applicable)	Employee Eligibility Classification	Employee Eligibility Effective Date
Vision Benefits	Fully insured vision benefits	Certificate of Coverage	Contract No. V7831 Delta Dental of Tennessee 240 Venture Circle Nashville, TN 37228 615-255-3175 www.deltadentalTN.com	Fully Benefits-Eligible employees	Hire date
Group Life Insurance (Basic, Supplemental, Spouse & Child)	Fully insured life insurance coverage Basic coverage includes coverage for the employee and dependent(s).	Certificate of Coverage	Contract No. 34284-G Metropolitan Life Insurance Company 200 Park Avenue, New York, NY 10166 1-800-GETMET8 www.metlife.com	Fully Benefits-Eligible employees	<i>Full-time exempt faculty and staff members:</i> Basic life insurance coverage begins automatically on the employee's hire date; may enroll in supplemental coverage <i>Full-time non-exempt staff members:</i> Basic life insurance coverage begins automatically ninety (90) days after the employee's hire date; may enroll in supplemental coverage

Underlying Welfare Benefit	General Description of Benefits Provided	Associated Coverage Documents	Policy Number, Contact Information of Insurer or Service Provider (if applicable)	Employee Eligibility Classification	Employee Eligibility Effective Date
Group Accidental Death & Dismemberment Insurance	Fully insured AD&D coverage	Certificate of Coverage	Contract No. 34284-G Metropolitan Life Insurance Company 200 Park Avenue, New York, NY 10166 1-800-GETMET8 www.metlife.com	Fully Benefits-Eligible employees	<i>Full-time exempt faculty and staff members:</i> Hire date <i>Full-time non-exempt staff members:</i> ninety (90) days after hire date
Group Business Travel Insurance	Fully insured business travel coverage	Insurance policy	Policy No. ETB-111010 Hartford Life and Accident Insurance Company Hartford Plaza Hartford, Connecticut 1-800-523-2233	Fully Benefits-Eligible employees and Partially Benefits-Eligible employees	Hire Date
Long-Term Disability Insurance	Fully insured LTD income replacement coverage	Certificate of Coverage	Contract No. 224888 011 Unum Life Insurance Company of America 2211 Congress Street Portland, Maine 04122 1-866-836-6900 www.unum.com	Fully Benefits-Eligible employees	<i>Faculty and staff members:</i> coverage automatically begins on the first of the month after one (1) year from hire date <i>Post Doc members:</i> coverage automatically begins on the employee's hire date

Underlying Welfare Benefit	General Description of Benefits Provided	Associated Coverage Documents	Policy Number, Contact Information of Insurer or Service Provider (if applicable)	Employee Eligibility Classification	Employee Eligibility Effective Date
Short-Term Disability Insurance (Traditional and Enhanced coverage)	Fully insured STD income replacement coverage	Certificate of Coverage	Contract No. 224887 011 (Traditional coverage) Contract No. 415507 011 (Enhanced coverage) Unum Life Insurance Company of America 2211 Congress Street Portland, Maine 04122 1-866-836-6900 www.unum.com	Fully Benefits-Eligible employees (Faculty are not eligible for this benefit.)	<i>Enhanced coverage:</i> automatically begins the first of the month after Date of Hire
Medical Reimbursement Benefits	Health care flexible spending account coverage	Plan Document Summary Plan Description	Third Party Administrator: Benefit Express P.O. Box 189 Arlington Heights, IL 60006 1-877-837-5017 http://vanderbilt/benefitsenrollment	Fully Benefits-Eligible employees	First of the month following ninety (90) days from date of hire
Dependent Care Assistance Benefits	Dependent care flexible spending account coverage	Plan Document Summary Plan Description	Third Party Administrator: Benefit Express P.O. Box 189 Arlington Heights, IL 60006 1-877-837-5017 http://vanderbilt/benefitsenrollment	Fully Benefits-Eligible employees	First of the month following ninety (90) days from date of hire

Underlying Welfare Benefit	General Description of Benefits Provided	Associated Coverage Documents	Policy Number, Contact Information of Insurer or Service Provider (if applicable)	Employee Eligibility Classification	Employee Eligibility Effective Date
Health Reimbursement Account Benefit	Reimbursement of eligible medical expenses	Plan Document Summary Plan Description	Third Party Administrator: Benefit Express Services, LLC 1700 E. Golf Road Suite 1000 Schaumburg, IL 60173	Fully Benefits-Eligible employees	Participation in this benefit is closed.
Wellness Program	Wellness credits	Plan Document Summary Plan Description	Aetna P.O. Box 14549 Lexington, KY 40512-4549 1-800-743-0910 Contract No. 811338 www.aetna.com	Fully Benefits-Eligible employees who elect coverage under the Vanderbilt Health Plan Partially Benefits-Eligible employees who elect coverage under the Vanderbilt Health Plan	<i>Fully benefits-eligible employees:</i> coverage begins automatically on the employee's hire date <i>Partially benefits-eligible employees:</i> coverage begins automatically on the employee's hire date
Employee Assistance Program	Psychological support services and counseling	Plan Document Summary Plan Description	Work/Life Connections 1211 21st Ave. South Medical Arts Bldg., Suite 010 Nashville, TN 37212 615-936-1327	Fully Benefits-Eligible employees and spouses Partially Benefits-Eligible employees and spouses	<i>Fully benefits-eligible employees:</i> coverage begins automatically on the employee's hire date

Underlying Welfare Benefit	General Description of Benefits Provided	Associated Coverage Documents	Policy Number, Contact Information of Insurer or Service Provider (if applicable)	Employee Eligibility Classification	Employee Eligibility Effective Date
Employee Assistance Program	Psychological support services and counseling	Plan Document Summary Plan Description	Work/Life Connections 1211 21st Ave. South Medical Arts Bldg., Suite 010 Nashville, TN 37212 615-936-1327	Fully Benefits-Eligible employees and spouses Partially Benefits-Eligible employees and spouses	<i>Fully benefits-eligible employees: coverage begins automatically on the employee's hire date</i>

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