

How to make voluntary contribution changes

- Option 1 – call Fidelity’s Retirement Service Center at 800-343-0860 and request to have your voluntary contributions in the Vanderbilt Retirement Plan changed
- Option 2 – complete through [Fidelity Netbenefits®](#)
- Option 3 – complete through Fidelity mobile app

How to make changes in NetBenefits:

- Visit www.netbenefits.com and log in, or register if you haven't already done so

Fidelity NetBenefits®

Welcome

U.S. Employees Outside U.S. Employees

Username

Password

Remember Me [Forgot login?](#)

Log In

[Register as a new user](#) | [FAQs](#)

- Once logged in from the home page select “Accounts & Benefits” and choose “Manage contributions”

VANDERBILT UNIVERSITY

Retirement savings
Health savings account

Other resources

Go to Fidelity.com
See all your accounts in Full View®

Popular tasks

Retirement savings
Manage contributions
Manage investments
View your statements
Take a withdrawal
Explore rollovers
View tax forms

About you
Update your profile
Update your address
Update your beneficiaries
Plan for a life event

VANDERBILT 403B
403(b):59208

Health Savings Account
Account Number: 236975285

- On the following page select the “Contribution Amount” option under “Manage Your Contribution Amount”

VANDERBILT 403B (59208)

Summary **Contributions** Investments Withdrawals Rollovers

Contribution Amount

Manage Your Contribution Amount

- **Contribution Amount**
View or update the amount you contribute to your retirement savings plan.
[Why should I contribute to my retirement savings plan?](#)
- **Annual Increase Program**
Enroll in a program to automatically increase your Contribution Amount election each year.
[What is the Annual Increase Program?](#)
- **Roll money into your retirement savings**
Learn more about consolidating your retirement accounts.
[What is a rollover?](#)

Tools & Calculators


- **Take-Home Pay Calculator**
How will your pre-tax contributions affect your take-home pay?
- **Contribution Calculator**
Can even a small contribution make a difference?

Questions? Call (800) 343-0860

- On the following page update the contribution percentage in either the pre-tax or Roth deferral field and click “Change Contribution Amount”

Contribution Amount per Pay Period

Consider This...

 [View your plan's guidelines](#)

Have a retirement account from a former employer?

[Simplify your finances](#) by rolling it over now.

Contribution Amount	
VOLUNTARY PRETAX DEFERRAL	
Current Election	5 %
Desired Election	<input type="text" value="5"/> %
(1% to 100% in increments of 1%)	
VOLUNTARY ROTH DEFERRAL	
Current Election	0 %
Desired Election	<input type="text" value="0"/> %
(1% to 100% in increments of 1%)	
Contribution Amount Total	
Current Election	5 %
Desired Election	5 %
(1% to 100%)	

Tools & Calculators

[Learn about your Contribution Amount](#)

- [Take-Home Pay Calculator](#)
How will your pre-tax contributions affect your take-home pay?
- [Contributions Calculator](#)
Can even a small contribution make a difference?
- [Roth Contribution Modeler](#)
Find out if after-tax Roth contributions may be right for you.

[Change Contribution Amount](#)

Questions? Call (800) 343-0860

Note: Only your voluntary elections are displayed on the NetBenefits site. The deferral election you choose above is in addition to your mandatory 3% contribution (for eligible employees).